

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
September 10, 2020**

BOARD MEMBERS

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary
Gloria Felcyn	Treasurer
Vacant	Director
Tom Schmidt	Director
Jeffrey Klopotic	Director

OTHERS PRESENT

Bill Oldfield	Community Management Services, Inc.
Charles Sudderth	Homeowner
Eddie Yang	Homeowner
Chris Burns	Homeowner
Tony Fisher	Homeowner

ITEM I - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:05 PM via GoToMeeting.

ITEM II – Open Forum

Michael Toback reported a string of lights that has been out for an extended period of time seemed to be fixed. Jim Foley reported the issue was with the photocell which was bypassed so for the time being they will be on 24/7.

Eddie Yang asked about the semi-annual cleanup that the HOA holds. Jim Foley explained there are two dumpsters onsite that are open for all community members

Tony Fisher asked about having Commercial Tree trimming some branches high above his unit. Jim Foley stated this would be discussed during the landscaping committee section of the meeting

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes from August 13, 2020 Board of Directors meetings and August 21, 2020 Special Board meetings. There were a variety of questions about the minutes. Approval of the August minutes will be differed until the October meeting.

ITEM IV - Committee Reports

- A. **Financial Report** – Gloria Felcyn reported to the Board on behalf of the Subcommittee of the Board. The subcommittee has reviewed all nine of the documents in accordance with California Civil Code 5500 for month ending August 31, 2020. Gloria Felcyn reported that one of the large bills and she has asked for a copy of the garbage bills so she can review them.
Tom Schmidt brought up Homeworx charging \$85 per hour for an apprentice. Jim Foley had done a little research and CalTrans is paying \$40 per hour. Jim Foley is going to speak with Homeworx about the apprentices.

The Board of Directors reviewed the aging report for August 31, 2020.

B. Security

- Jeff Klopotic reported on security in Saratoga. Crime in Saratoga, year to date, is down compared to last year.
- Jeff Klopotic reported on his analysis of video related to a mailbox break-in. He believes the people who broke into the mailboxes at 19702, based on time they were onsite, may have broken into other mailboxes.
- Jeff Klopotic asked about issuing a ticket to trespassers. Jim Foley advised you can call 911 and if the sheriff catches the person the HOA can press charges.
- Laurel Smith asked for an update on the cameras. The Association Manager reported he had issues with communication with See Clear. The Board asked the Association Manager to look for other vendors. Tom Schmidt is going to contact Aaron Ettinger who is the owner of See Clear.
- Tom Schmidt reported on the new cameras. They have cameras at garbage enclosures 3, 8 and 9. He is working with Homeworx on power for some other locations.

C. Maintenance

- Jim Foley and Tom Schmidt reported Homeworx has been doing a good job in keeping up with work orders.
- Jeff Klopotic asked about a light that had the head taken off. Jim Foley knows where it is and will report it to Homeworx the next time they are onsite.
- Jim Foley asked the Association Manager to contact the garbage company about rotating garbage bins.

D. Landscaping

- Chris Burns reported the annual tree trimming was completed.
- Chris Burns brought up a proposal from Dooling Landscaping to plant twelve five-gallon plants in an area that needs some plants. Michael Toback motioned to approve the proposal. Laurel Smith seconded the motion and it passed unanimously.
- Chris Burns brought up a proposal to trim two redwood trees. The proposal was discussed. The Board determined it is best to continue with the normal maintenance schedule and not approve the proposal.
- Chris Burns briefed the Board on a conversation with the owner of 19906 to make changes to a courtyard that is common area but only is really seen by owners' units 19906 and 19907.

E. Newsletter

- Article about contacting Board or the Association Manager if you have a problem with pests including coyotes. Do not take matters into your own hands. Mention poison bait stations
- Reminder about proper recycling and trash disposal
- Reminder about dumpsters coming in October
- Walkers need to be visible

ITEM V – Association Manager's Report

- A. The Board reviewed the work order history for the past 30 days.

ITEM VI – Correspondences

- A. The Board of Directors reviewed the correspondence from the past 30 days

ITEM VII – Other Business

Appointing a homeowner to fill the spot on the Board vacated by Nora White was discussed. Charles Sudderth volunteered to fill the slot. Laurel Smith motioned to appoint Charles Sudderth to the Board. Gloria Felcyn seconded, and the motion passed unanimously. Laurel Smith reminded the Association Manager to get Charles added to the Echo mailing list

The draft of the election rules was discussed. Michael Toback motioned to approve the rules with only section g of the optional sections removed. Jeff Klopotic second the motion. The motion passed unanimously.

Email communications were discussed. Laurel Smith and Jeff Klopotic reported they are having issues following email threads.

Jeff Klopotic reported he is still working on the property taxes issue. He had been asked to present when the parcels had been turned over to the Vineyards. Jim Foley explained prior actions taken had erased that information. He is going to contact one of the people he started working on the issue with.

The engineering bill for 19123 was discussed. The Board will take no further action on this item.

A street sweeping proposal. Michael Toback made a motion to approve the proposal with the caveats that the contract is verified to be for a weekly service that is billed monthly and the company will coordinate the work with the landscaping service. Jim Foley seconded, and the motion passed unanimously.

VIII - Adjournment

The Board Meeting was adjourned at 9:10 PM. The next meeting of the Board of Directors is scheduled for October 8th, 2020. The means by which the meeting will be held are to be determined and will be posted with the agenda and notices about the meeting

Vineyards of Saratoga Homeowners Assoc.

Date